The Scholarly Activity Log: Adding Your Publications

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Step 1: Go to Marshall University Joan C. Edwards School of Medicine homepage: http://jcesom.marshall.edu/ and select “Faculty/Staff” by double clicking
Step 2: Select “Faculty Scholarly Activity Log” under the “Popular Column”
Step 3: Choose the option “Faculty Add/Update your Scholarly Activity >>”. You will then be prompted to enter your username and password.

Use the same “Username and password” you use to log in on SOM computer.
Step 4: You will now be on your personal “Scholarly Activity” page. It will have your name and department code located at the top where it says “Scholarly Activity for: ()”. To add your publication, make sure the “PUBLICATIONS” tab is selected and click [+ ADD an Unlisted Publication].
Step 5: If you have a PubMed ID, you may follow the instructions to import your publication from PubMed. After imported, always check the fields for errors.
Step 5 (cont.): If you do not have a PubMed ID, you must manually enter the information available for the publication and choose “Yes” after it says “Peer Reviewed?”
Step 6: Always review each field for any missing data that is available to you to ensure a successful submission of your publication to the database. After you have reviewed your entries, click the button at the bottom that says, “ADD NEW Publication >>”.

Citation: 2016 Jan 13; 234 (6789): 545-6

In PubMed format: Year Month Date; Volume:(Issue):Pages.

Publication Date:
Month: 1  Year: 2016

PubMed ID: 8569754  8 digits; ex: 13054692

doi id: 09.2064/845695c0 (if available); ex:
10.1038/171737a0

PubMedCentral ID: PMC954851 (if available); “PMC” + 7 digits;
ex: PMC1063734

Publication URL (Web Link): PubMedID not available;
ex: www.nature.com/nature/dna50/watsoncrick.pdf

ADD NEW Publication >>
Need assistance?
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