LCME Committee Meeting Minutes

Present: Bobby Miller, Nitin Puri, Sean Loudin, Amy Smith, Darshana Shah, Michelle Ruppert, Gretchen Oley, Jennifer Plymale, John Hurley, Conner Henson

Absent: Mike McCarthy, Paulette Wehner, Shelvy Campbell, Samantha Smith, Katie Rollins

Meeting Open – 1:36 pm

• Discussion of Standard 11
  o 11.1
    ▪ Include policy as appendix (Amy)
    ▪ Change of verbiage in narrative responses (Nitin, Jennifer, Gretchen)
    ▪ Include NBME’s in pre-clinical explanation (Nitin)
    ▪ Procedures for academic support for Step 1 (Nitin)
    ▪ Flagging students at mid-point of clerkships (Amy)
    ▪ Learning communities (Nitin)
      ▪ Highlight these more in other places (Amy)
      ▪ Learning communities as a source of informal feedback
    ▪ Include objectives of the boot camp
    ▪ Include Dr. Frazier (Nitin)
  o 11.2
    ▪ More discussion about verbiage (Nitin)
    ▪ Discussion about who advises students (Nitin, Bobby)
    ▪ New MSPEs
  o 11.3
    ▪ Michelle covered information about electives in 11.3
    ▪ Need more information from Dr. Steele about int’l rotations
    ▪ Change VSAS to VSLO
  o 11.4
    ▪ To be updated with Amy’s responses
  o 11.5
    ▪ Read Gretchen’s responses to 11.5-a
    ▪ Educational Records Policy updated

• Discussion of Standard 12
  o 12.1
    ▪ Froze tuition for 2012-2015 (Bobby)
  o 12.2
    ▪ Marshall Health payment process for health insurance (Bobby, Amy)
  o 12.7
    ▪ Discussion of exemption from academic activities due to exposure to hazards (Nitin, Amy)

• Amy to resubmit edited copies of 11 & 12. Final copies to Bobby by Sunday.

Meeting Close – 3:27

- Conner Henson