

LCME Accreditation Committee Meeting Minutes – 7/27/18

Present – Bobby Miller, Nitin Puri, Darshana Shah, Shelvy Campbell, Gretchen Oley (Skype), Jennifer Plymale, Amy Smith, Michelle Rupert, John Hurley, Robbie Nance, Conner Henson

Absent – Mike McCarthy, Sean Loudin, Paul Ferguson, Paulette Wehner, Samantha Smith, Katie Rollins

Open at 12:03 pm

Standard 4 – Faculty Preparations, Productivity, Participation, and Policies

4.1

Tables updated in 4.1

- 4.1-6 Bobby to look at these numbers
- 4.1 b – Immunology and neuroanatomy, histology (Nitin)
- 4.1 c – Work w/ Mike to collect data from last 3 years (Darshana
 - Check in Standard 5 (Bobby)
 - Anticipated retirements (Bobby)
- 4.1 d – Larry to provide verbiage here
 - Response should tie into strategic planning (Gretchen)

4.2

Supporting documentation compiled by Makenzi sent to Conner for past 3 years

- 4.2 a – include standpoint survey results and explain CQI efforts
 - Refer to policy (Gretchen)
 - Ensure website reports match DCI (Gretchen)

4.3

Policies related to faculty being reviewed by Dr. Wolfer

4.4

- 4.4 a – Included standpoint survey information and professional development material for chairs and division chief in the response.
 - Need to elaborate on CQI in faculty affairs
 - Reference to element 1.3 in regard to strategic planning and CQI
 - Faculty council is CQI (Bobby)
 - Provide context for standpoint survey (Jennifer)

4.5

- 4.5 a – Rewrite this response to describe the organizational placement and fix the names to the offices to match and role and function of the individuals in Faculty Advancement.
- Lengthy discussion between Bobby, Nitin, Amy, Jennifer, and Darshana about the function of faculty advancement.
- Bobby, Nitin, and Darshana to finish conversation at later time

4.6

Funnel through the faculty council? (Jennifer)

- Function of Faculty Council (Bobby)
 - Council is not written into bylaws (Darshana)
- DCI to be submitted to the Dean by the end of August (Bobby)

Close at 12:54 pm

- Conner Henson