

Curriculum Committee Meeting

October 18, 2018			
	Class of 2019: Kyle Smith	X	Class of 2019 OSR: Akash Sharma
	Class of 2020: Joey Simmons	X	Class of 2021 OSR: Samuel Kaplan
X	Class of 2021: Rebecca Wingfield	X	Class of 2021 OSR: Kayla Rodriguez
X	Class of 2022: Holly Farkosh		Class of 2022 OSR:
X	Piyali Dasgupta, Ph.D.	X	Bobby Miller, M.D.
X	Beverly Delidow, Ph.D.	X	Robbie Nance, BSAM (Recording Secretary)
	Larry Grover, Ph.D.		Nitin Puri, M.D./Ph.D. (Executive Secretary)
	Maria Serrat, Ph.D.	X	Marie Frazier, M.D.
X	Hongwei Yu, Ph.D.		Paul Ferguson, M.D.
X	Bonnie Beaver, M.D.	X	Michelle Ruppert, M.A.
	James Day, M.D/Ph.D.	X	Amy Smith, M.Ed.
	Doreen Griswold, M.D.	X	Mike McCarthy, M.A.
X	Sean Loudin, M.D.		Holly Dunmore, M.S.
	Kelly Melvin, M.D.		Todd Green, Ph.D. (MS1 Sub-Com)
			Nancy Norton, M.D. (MS2 Sub-Com)
X	Emily Wright, Class of 2019	X	Hisham Keblawi, M.D.
	Gregory Hill, Class of 2020		Sasha Zill, Ph.D.
	Quorum Met	X	Ginger Boles, MS, PA-C

Old Business

- Dr. Loudin chaired.
- Review and Approve minutes from past meeting.

Sub-Committee Reports

- **MS1 (Todd Green)**
 - No report.
- **MS2 (Nancy Norton)**
 - No report.
- **Clinical (Kelly Melvin)**
 - No report.

Course Report(s)

- No course reports were presented.

New Business

Curriculum Committee Meeting

➤ Policy On At Risk Students

- a. Amy Smith discussed.
- b. LCME requirement to identify At-Risk students. At-Risk is defined as someone who struggles academically (test-taking etc.). Policy is aimed at requiring students not performing above a set measure to attend classes, (it has generally been found that students not performing well, are those who do not attend classes).
- c. Held class meetings this week with all students. Good feedback was received.
- d. Student Holly Farkosh questioned the incentive of 2% for students who attend classes.
 - i. Student Rebecca Wingfield, added that some students feel they do better by staying at home. Students who perform well and stay at home are disadvantaged to those students who perform at the same level but attend classes.
 - ii. Dr. Miller and Amy Smith, noted this was an incentive to encourage class attendance and participation. Dr. Miller will speak with Dr. Puri to address.
 - iii. Dr. Delidow agreed with the students that the incentive creates strife among the students.
- e. Amy Smith provided highlights of the class meetings.
 - i. Student had inquired if there were mechanisms in place to advise if at risk to fail the miniboard.
 1. Dr. Keblawi noted there were mechanisms to provide feedback but not to advise if they are at risk to fail the exam.
 2. Amy Smith added that mid-point evaluation feedback is inconsistent across all clerkships. Timeliness of mid-point - some don't receive feedback until week 6. Not all departments provide vouchers for practice exams. Recommended addressing in the Clinical Committee.
 - a. Students do not need departments to provide vouchers to take practice exams. Departments have the ability to go in and review the scores and performance if department provides them.
 3. Top topics from MS1/2 –
 - a. Mental well-being.
 - b. Study space.
 - c. Curriculum.
 4. Top topics from MS3/4 –
 - a. Miniboard scores.
 - b. Taking Step 2 CS earlier.
 - i. We will be giving their permits earlier. With only 5 test sites in the country; it is difficult if you fail the exam to pass in time to match.
 - ii. Encouraged students to sit-by September 1 and recommended moving the sit-by date back from November 1 to September 1.
 - c. Student Holly Farkosh, noted that some exams were changed from Monday to Friday because some students wanted weekends off because they were doing 12 weeks with no time off. A survey was sent out and half the students elected not to take it and of those that did respond, half fell in favor of the change and half fell against the change. Student Rebecca Wingfield, added that the curriculum was feeling compressed and they want to go back to the way that it was.
 - i. Dr. Miller will speak with Dr. Puri about the concerns.
 - f. Introduction of Ginger Boles
 - i. Dr. Miller introduced Ginger. Ginger is the new PA Program Director.
 1. Those present introduced themselves.

Curriculum Committee Meeting

Discussion

- No further discussion took place.

Minutes not captured due to recording secretary being away for professional development and vacation.

Next Meeting: October 18, 2018

Fall Retreat scheduled for Thursday, November

Next Course Report: TBD