

Agenda

Curriculum Committee Meeting

November 8, 2012

4:30 – 6:00 PM

G403 Medical Center

- 1) Approval of Minutes of Last Meeting - Appendix A (Vote)**
- 2) Review of content covered related to Step 1 outline – Appendix B (Bobby Miller)**
- 3) Discussion and Vote on CC Approval of Fourth Year Away Rotations (Charles Clements)**
- 4) Discussion and Vote on new Fourth Year Electives: Ped/Adol Gyn and Pediatric Research – Appendix C (Nancy Webb)**
- 5) Discuss and Approve the MedBiquitous Curriculum Inventory Standards – Appendix D (Brian Dzwonek)**
- 6) Review syllabi drafts which will be voted on at the CC meeting December 13, 2012 (Susan Jackman, Will McCumbee)**
- 7) Discuss Standardized vs Non-Standardized Pedagogies and Assessment Methods Across Blocks (Susan Jackman)**
- 8) New Business**
- 9) Adjournment**
- 10) Next regular meeting –4:30-6:00 PM, December 13th, 2012**

Appendix A – Curriculum Committee Meeting Minutes – October 25th, 2012

Appendix B – Curriculum Content outline

Appendix C – Ped/Adol Gyn & Peds Research

Appendix D – Adoption of the MedBiquitous Curriculum Inventory Standards

Appendix A – Curriculum Committee Meeting Minutes – October 25th, 2012

JCESOM Curriculum Committee, October 25, 2012

Present: Brian Dzwonek, Ed.D. (Secretary) Elizabeth Evans, Ph.D., Richard Egleton, Ph.D., Jonathan Seibert, MSII, Nancy Webb, Amy Smith, Laura Richardson, Ph.D., Will McCumbee, Ph.D., Susan Jackman, Ph.D., Nancy Norton, M.D., Bobby Miller, M.D., Sean Loudin, M.D., Charles Clements, M.D., Paul Viscuse, Piyali Dasgupta, Ph.D., Becca Hayes, MSIII.

Absent: Wesam Bolkhair, M.D., Aaron McGuffin, M.D., MSI, Hisham Keblawi, M.D., Farid Mozaffari, M.D., Tigran Garabekyan, M.D., Joe Russo, MSII, Paul Ferguson, M.D., Dilip Nair, M.D., Carl Gruetter, Ph.D., Elaine Hardman, Ph.D.

Meeting was called to order at 4:03pm

AGENDA ITEM	DISCUSSION	PLAN/ACTION
1. Approval of Minutes of Last Meeting - Appendix A (Vote)	Elizabeth Evans was present at the October 17, 2012 CC retreat.	October 11 minutes approved October 17 minutes approved
2. Review of the Action Plan and the LCME Citations ED-5a, ED-21 and ED-33 -Brian Dzwonek	Dr. Dzwonek provided an update on the LCME citations for ED-5-A, ED-33 and ED-21. Dr. Dzwonek indicated that the Curriculum Committee retreat on October 17, 2012 addressed a number of areas related to the ED-5-A and ED-33 action plans. The work of the Integration Committee will address the remaining action plan items for ED-33. Dr. Egleton requested a meeting with students to provide an update on the LCME action plans. Dr. Dzwonek and Dr. Miller report that meetings will be scheduled with students, faculty, and staff to provide action plan updates.	There was a request that the LCME Secretariat visit itinerary be distributed to the Curriculum Committee.
3. Review of content covered related to Step 1 outline	No report	Update for the November 8 Curriculum Committee meeting
4. Review of the assessment tools in the curriculum -Brian Dzwonek	Dr. Dzwonek provided an updated spreadsheet containing the complete pedagogies, contact hours, and assessment methodologies for AY 2011-2012 and AY 2012-2013. There was a request to count the customized Step 1 exam as an NBME subject exam for all first year courses in the assessment methodologies report. Dr. Dzwonek distributed the <i>MedBiquitous Curriculum Inventory</i> as an example of	Dr. Dzwonek will count the NBME customized exam for all first year courses in the JCESOM assessment inventory. Discussion of standardized

	<p>a standardized set of assessment terms per the request of the Curriculum Committee. Dr. Dzwonek indicated that all assignments can now be designated and tracked on the curriculum map. There was a concern that not all forms of assessment were covered by the terms in the <i>MedBiquitous Curriculum Inventory</i>. It was suggested that there should be a review of the terms for omissions and clarification of the terms as they apply to existing assessment strategies.</p> <p>There was a discussion about the composition and percentage of pedagogy and assessment in the MSII Blocks in an effort to guide the development of these blocks.</p>	<p>versus non-standardized pedagogies and assessment methods across blocks will be added to the November 8, 2012 Curriculum Committee agenda.</p>
<p>5. Finalize and approve eight integration subcommittees Leaders - Appendix B -Bobby Miller</p>	<p>Leaders and Co-Leaders have been selected for the eight Integration Committees. It was recommended that Beverly Delidow be included in the Integration Committee membership.</p>	<p>The Eight Integration Committee leaders and co-leaders were approved.</p>
<p>6. Discussion and Vote on CC Approval of Fourth Year Away Rotations -Charles Clements</p>	<p>Dr. Clements requested an increase in the duration of away rotations from 12 to 18 weeks contingent on approval of away rotation and no more than eight consecutive weeks on an away rotation before returning for one month before any additional away rotations an international rotation would be considered an away rotation.</p>	<p>The proposal was tabled until the November 8, 2012 Curriculum Committee meeting.</p>
<p>7. Approval of: a. Revised Step 1 Policy; b. Reactivation of ACLS; c. Medical Career Development Course as required 4th yr. course— Appendices C&D -Nancy Webb</p>	<p>Dr. Clements provided an overview of a modification to the existing fourth year course requirements. The fourth year curriculum committee has proposed the utilization of EMS-720 and IDM-802 as required courses for the current fourth year students to be compliant with financial aid regulations and allow students to maintain full time status. The request is for the existing fourth year students and would be an acceptable solution for financial aid.</p> <p>For the 2013-2014 AY the fourth year subcommittee will increase the number of required weeks from 34 to 36 weeks of the available 44 weeks of the Academic Year. Ms. Webb provided an overview of the current and revised Step 1 Policy. The revision to the policy removes all references to being registered for the Independent Study course.</p> <p>There was a request to strike the term “compelling” from the revised proposal.</p>	<p>A motion to approve EMS-720 and IDM-802 as 4th year required courses passed with two opposed.</p> <p>A motion to change the required number weeks of instruction in the fourth year from 34 to 36 weeks year passed.</p> <p>The motion to approve the Revised Step 1 Policy was passed.</p>

Appendix D – Adoption of the MedBiquitous Curriculum Inventory Standards

A proposal to adopt the AAMC and MedBiquitous Curriculum Inventory Working Group recommended list of instructional methods, assessment methods, resources, and data exchange standards to serve as a standardized vocabulary and mechanism for aggregate curricular reporting

Background: In February 2012, the AAMC and MedBiquitous Curriculum Inventory Working Group (CIWG) released a recommended list of instructional methods, assessment methods, and resources to serve as a standardized vocabulary for aggregate reporting on educational methods and resources in the new Curriculum Inventory. Medical schools are encouraged to test the terminology with their own curricula and provide feedback to the AAMC about any challenges encountered, suggested additions or changes to the terms, or other comments.

Starting in 2013 medical schools in the U.S. and Canada will upload detailed curriculum-data from their home based curriculum management systems utilizing internationally adopted MedBiquitous XML standards. It will no longer be necessary to enter data into the national curriculum inventory—all institutional data will be uploaded from commercial and/or institution-specific curriculum management systems using the MedBiquitous data exchange standards that are currently being developed. In addition, all Curriculum Inventory data related to accreditation standards will be used to pre-populate ASSET, the LCME preparation database, again reducing data entry efforts.

-AAMC

Proposal: In an effort to align the JCESOM curricular reporting vocabulary and data exchange standards for 2013, it is proposed that the JCESOM Curriculum Committee adopt the MedBiquitous list of instructional methods, assessment methods, resources, and data exchange standards. The vocabulary and data exchange standards will be integrated into the existing JCESOM curriculum database which will allow the integration and testing of this reporting structure prior to the 2013 adoption deadline. The vocabulary and exchange standards will be utilized to generate curricular reports for the JCESOM and external agencies including the LCME and AAMC.

Brian Dzwonek, Ed.D.

Associate Dean of Medical Education JCESOM

November 6, 2012