

Clinical Research Directors' Meeting Minutes
 GME Conference Room
 December 11, 2012 @ 5:00 p.m.

Attendees: Todd Gress, Yoram Elitsur, Robert Touchon, Anthony Alberico, Abid Yaqub, Ryan Stone, Anne Silvis, Franklin Shuler, Tracy LeGrow, Wade Douglas, Michael Krasnow, Mary Beth Cordle, Robin Ashford

Agenda	Discussion	Action [Person responsible]
Approval of minutes from October 30, 2012 meeting	Meeting opened 5 p.m. Minutes from 10/30/12 reviewed	Approved with correction of attendees RD Cardiology (misabeled at "Orthopedics") & addition of RD Ob Gyn
Phlebotomy services for research studies: Invited guest, Dr. Linda Brown, Pathology	Dr. Brown presented phlebotomy, imaging, and tissue services by Cabell Some cost associated with services Contact numbers for help with services provided	Committee requested this information be available on the MU research website [Gress]
Finalize Research Director Job Description	Job description reviewed	Approved
Statistical Support for the SOM	4 Faculty identified in the Department of Pyschiatry, Pscology Division, that can provide statistical support	Meet with Faculty to review a relationship to provide statistical services before next CRD meeting [LeGrow & Gress]
MUSOM Research Day	Adjustment in Deadline reviewed	RDs encouraging submission to research day
Other	Information on management of research funds was obtained from departmental administrators and presented to the group Few departments utilize a separate research account or cost center Reviewed grant writing support	Request departmental administrators consider the best method to handle research funds for improved tracking [Gress] Grant writing workshop for all interested faculty will be considered Will review other grant writing support and present at next meeting [Gress]
Adjourn	Meeting closed at 6 p.m.	

