

Clinical Research Directors Meeting  
 Dean's Conference Room  
 September 18, 2012  
 5:00 P.M.

Attendees: Dr. Richard Niles (Senior Associate Dean, Research), Dr. Todd Gress (Asst. Dean, Clinical Research), Dr. Yoram Elitsur (RD Pediatrics), Dr. Franklin Shuler (RD Orthopedics), Dr. Tracy LeGrow (RD Psychiatry), Dr. Michael Krasnow (RD Ophthalmology), Dr. Anthony Alberico (RD Neurosurgery), Mary Beth Cordle (CRC Administrator), Robin Ashford (CRC Coordinator)

Agenda Item	Discussion	Action
Call to order	1. Meeting called to order (5 p.m.)	
LCME FA5 Citation	1. Definition and explanation of FA5 given 2. Institutional action plan for FA5 reviewed 3. Departmental action plan discussed	1. Each department will develop an action plan 2. Action plan to be submitted prior to next RD meeting [RD]
Role of the Clinical Research Director	1. Reviewed role of Clinical RD and requested input from group 2. Discussion led to the following responsibilities of the RD: <ul style="list-style-type: none"> <li>a. Mentor to faculty in their department</li> <li>b. Implementing/Leading a Faculty research in progress conference</li> <li>c. Track research within their department</li> </ul>	1. Develop a document that outlines the job description for the Clinical RD by next RD meeting [Gress] 2. RD to identify faculty with good research potential as initial targets for mentorship/advisement [RD]
Clinical Trials Research Center	1. A description of services offered by the CTRC was provided along with a handout	1. Encourage faculty to utilize CTRC services when needed
MUSOM Research Day	1. MUSOM research day planned for March 18-19 to include a mini-symposium again this year 2. Topic is "Bone Health" 3. Abstract notice sent and abstract website open	1. Encourage students and residents to submit to research day 2. Research symposium videos available online to refer students and residents to for help in all aspects of the research process, including abstract development

PCORI Grant	<ol style="list-style-type: none"><li>1. "Patient-Centered Outcomes Research Institute" (PCORI) RFA reviewed</li><li>2. LOI due October 15<sup>th</sup></li></ol>	<ol style="list-style-type: none"><li>1. Encouraged RD to consider projects for submission for these awards</li><li>2. Recommend collaborative projects</li></ol>
Meeting Adjourned	<ol style="list-style-type: none"><li>1. Next meeting will occur in October</li><li>2. Meeting closed (6:30 p.m.)</li></ol>	