

LCME Steering Committee Meeting #1

July 3, 2012

I. Opening comments from Dr. Shapiro

II. Shelvey Campbell as Co-Chair with Wade Douglas for ED-21, IS-16 (Diversity) standards to replace Darshana Shah

III. LCME Letter June 22, 2012

A. Action plan accepted addressing 9 areas of noncompliance, 1 area of in compliance with monitoring and the 3 areas in transition

B. Limited (focused) survey visit within 12 months. Secretariat to notify us of that visit date.

C. A letter will be sent to us 6 months before the planned visit detailing the information that will need submitted to the survey team

IV. Websites

A. LCME website <http://www.lcme.org/>

B. Marshall's LCME Website <http://musom.marshall.edu/lcme/>

V. LCME Connections

VI. JCESOM Action Plan

VII. Steering Committee Membership

VIII. Meetings

A. Eight Standard Committees- Chairs should meet with their teams to work on action plan items, record minutes and attendance and submit to me for inclusion in Steering Committee Minutes.

B. Steering Committee- Chairs of Standard Committees to meet approximately every two weeks, record minutes and attendance, progress on action plans

C. Faculty Meetings- Once per month through December 2012, mandatory, to provide updates to faculty on action plan progress. Frequency will increase as we get closer to limited site visit.