

ID	Task Mode	Task Name	Duration	Start	Finish	Resource Names	% Complete	December 11		February 11		July 11		January 12		June 12		November 12		May 13		October 13	
								10/10	12/26	3/13	5/29	8/14	10/30	1/15	4/1	6/17	9/2	11/18	2/3	4/21	7/7	9/22	
1		MS-26-Personal Wellness	277 days?	Fri 1/20/12	Mon 2/11/13		98%																
2		Create and administer Student Services Annual Survey (SSAS) based on the Graduation Questionnaire to serve as a primary tool for measuring all outcomes as they pertain to student services.	60 days?	Fri 1/20/12	Thu 4/12/12		98%																
3		Draft SSAS Survey	30 days	Fri 3/2/12	Thu 4/12/12	Assistant Dean for	100%																
4		2012 Administration of SSAS	0 days	Thu 4/12/12	Thu 4/12/12		100%																
5		Survey Manuscript	1 day?	Fri 2/1/13	Fri 2/1/13		25%																
6		2013 Administration of SSAS	1 day	Mon 2/11/13	Mon 2/11/13		100%																
7		Increase the accessibility and responsiveness of the Office of Student Affairs and eliminate barriers such as potential for or perception of biases	175 days	Mon 1/30/12	Sun 9/30/12	Dean School of Medicine	99%																
8		Relocate all Student Affairs Staff to Central Office	1 day	Mon 1/30/12	Mon 1/30/12		100%																
9		MSPes will be written by staff in the Office of Medical Education rather than by the Associate Dean for Student Affairs	88 days	Wed 5/30/12	Sun 9/30/12		100%																
10		Complete and upload MSPes to ERAS	89 days	Wed 5/30/12	Sun 9/30/12		100%																
11		Associate Dean for Student Affairs will conduct monthly open forum meetings	157 days	Mon 3/12/12	Wed 10/17/12		100%																

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								December 1 10/10	February 11 12/26 3/13		July 21 5/29 8/14		January 1 10/30 1/15		June 11 4/1 6/17		November 21 9/2 11/18		May 1 2/3 4/21
12	✓	MSI and MSII: Open Forum #1	0 days	Mon 3/12/12	Mon 3/12/12		100%	◆ 3/12											
13	✓	Dean's Focus Group #1	0 days	Mon 4/16/12	Mon 4/16/12		100%	◆ 4/16											
14	✓	Dean's Focus Group #2	0 days	Tue 5/22/12	Tue 5/22/12		100%	◆ 5/22											
15	✓	Dean's Focus Group #3	0 days	Tue 7/17/12	Tue 7/17/12		100%	◆ 7/17											
16	✓	Dean's Focus Group #4	0 days	Wed 8/22/12	Wed 8/22/12		100%	◆ 8/22											
17	✓	Dean's Focus Group #5	0 days	Tue 9/4/12	Tue 9/4/12		100%	◆ 9/4											
18	✓	Dean's Focus Group #6	0 days	Wed 10/3/12	Wed 10/3/12		100%	◆ 10/3											
19	✓	Dean's Focus Group #7	0 days	Wed 10/17/12	Wed 10/17/12		100%	◆ 10/17											
20	✓	MSI-MSIV Class Officers: Leadership Meeting with SOM Dean and Associate Dean Student Affairs	0 days	Mon 9/24/12	Mon 9/24/12		100%	◆ 9/24											
21	✓	Town Hall Meeting #1	0 days	Mon 10/1/12	Mon 10/1/12		100%	◆ 10/1											
22	✓	MSI and MSII: Monthly Student Meetings with Academic Affairs	18 days	Tue 9/11/12	Fri 10/5/12		100%	◆ 100%											
23	✓	MSI Meeting #1	0 days	Tue 9/11/12	Tue 9/11/12		100%	◆ 9/11											
24	✓	MSII Meeting #2	0 days	Fri 10/5/12	Fri 10/5/12		100%	◆ 10/5											
25	✗	Establish and maintain a Medical Student Wellness Committee	471 days	Sat 1/1/11	Fri 10/19/12	Associate Dean Student Affairs	99%	Manual Summary											
26	✓	Programming in the areas of physical and emotional Wellness of the "Wellness Model" completed in 2011-2012	522 days	Sat 1/1/11	Tue 1/1/13		100%	100%											
27	✓	Plan and Implement Annual Fitness Event 2011	50 days	Mon 2/7/11	Fri 4/15/11		100%	100%											
28	✓	Plan and Implement Annual Fitness Event 2012	51 days	Mon 2/27/12	Mon 5/7/12		100%	100%											
29	✓	50 Miles in 50 (week) days Wellness Model established	1 day	Sat 1/1/11	Sat 1/1/11		100%	100%											

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								December 1	February 11			July 21			January 1		June 11		November 21		May 1		October								
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30	✓	Plan Annual Student Event	26 days	Mon 9/17/12	Sat 10/20/12		100%																								
31	✓	Implement Annual Student Event	472 days	Sat 1/1/11	Sat 10/20/12		100%																								
32	✓	Wellness Committee is considering the use of Wellness electives as a requirement for graduation starting with the Class of 2016	1 day	Sat 1/1/11	Sat 1/1/11		100%																								
33	✓	Proposal Presented to Wellness Committee, proposal did not pass	0 days	Wed 2/29/12	Wed 2/29/12		100%																								
34	✓	Purchase Fitness Equipment for Students	0 days	Sat 9/15/12	Sat 9/15/12		100%																								
35	✓	MUSOM "Plus Ones" Established	120 days	Sun 12/30/12	Fri 6/14/13		100%																								
36	✓	Plan and Implement "Plus Ones" social events for 2012	120 days	Sun 12/30/12	Fri 6/14/13		100%																								
37	✓	Provide readily accessible counseling services for all medical students by providers who do not teach or evaluate students in a location that is not utilized for teaching	402 days	Sun 5/8/11	Tue 11/20/12		100%																								
38	✓	Contractual arrangement made with CHH Counseling Services for 10 free sessions annually to include spouses and children	0 days	Mon 7/30/12	Mon 7/30/12		100%																								
39	✓	Inform students of these services	12 days	Sun 5/8/11	Fri 5/20/11		100%																								
40	✓	Evaluate counseling services	1 day	Mon 7/30/12	Tue 7/31/12		100%																								

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41	✓	Contractual arrangement made with Valley Health Services for 10 annual assessment or treatment services	1 day	Tue 11/20/12	Tue 11/20/12		100%												100%				
42	✓	Inform Students of these services	1 day	Tue 11/20/12	Tue 11/20/12		100%												100%				
43	✓	Evaluate counseling services	1 day	Tue 11/20/12	Tue 11/20/12		100%												100%				
44	✓	Improve dissemination of information about student services	298 days	Fri 7/22/11	Tue 9/11/12		100%												100%				
45	✓	Integrate Student Services updates into ongoing student meetings	1 day	Fri 7/22/11	Fri 7/22/11		100%												100%				
46	✓	Create and Post Student Study Space Website	45 days	Fri 6/29/12	Thu 8/30/12		100%												100%				
47	✓	Email calendars of events for tutoring sessions, career advising, and financial services to students	1 day	Fri 7/22/11	Fri 7/22/11		100%												100%				
48	✓	Install digital signage in the BCC lobby and the Coon Education Building	90 days	Wed 5/9/12	Tue 9/11/12		100%												100%				
49	✓	Explore options of Social Media for student updates and communication	30 days	Fri 7/22/11	Thu 9/1/11		100%												100%				
50	✓	Take steps to assure that faculty and students understand the Policy for the Provision of Health Care Services to Medical Students	101 days	Fri 7/1/11	Mon 11/21/11		100%												100%				

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51			Review and Modify Policy for the Provision of Health Care Services to Medical Students	60 days	Tue 8/30/11	Mon 11/21/11																
52			Post Policy on Student Services website	0 days	Mon 11/21/11	Mon 11/21/11																
53			Integrate Policy wording into student faculty evaluations	0 days	Fri 7/1/11	Fri 7/1/11																
54			Maintain current list of non-psychiatric & psychological health care providers on website who are not in a position to evaluate medical students	215 days	Mon 11/21/11	Fri 9/14/12																
55			review and update this list semi-annually	215 days	Mon 11/21/11	Fri 9/14/12																
56			post list on Student Affairs website	0 days	Fri 9/14/12	Fri 9/14/12																

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