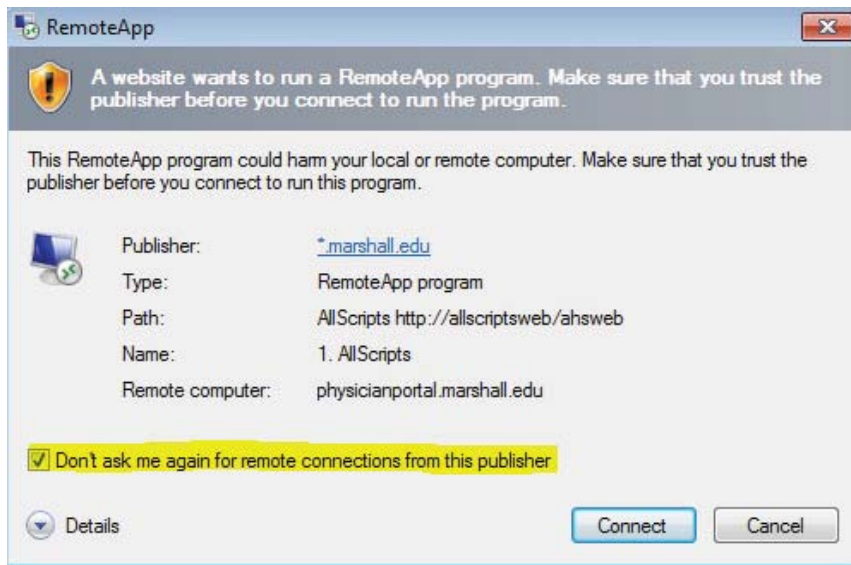


MUSOM Remote App Services Windows 7 Configuration

There are 2 methods to access MUSOM Remote App Services within Windows 7. Choose the appropriate method based on your preferences.

Method 1 – RDWeb

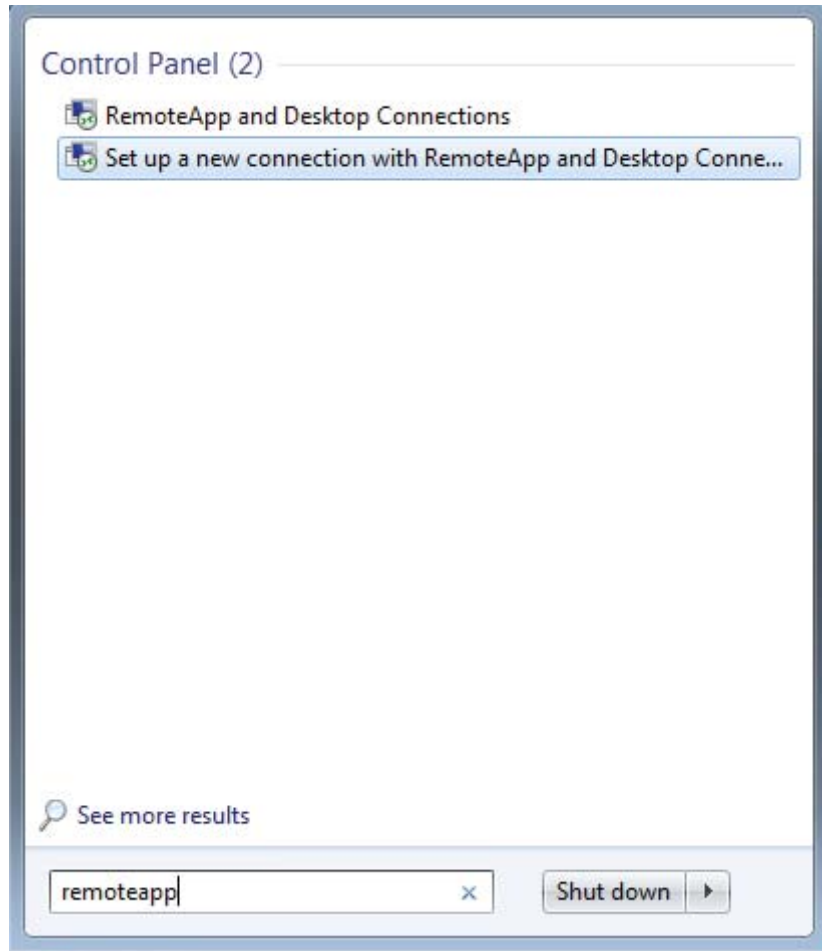
1. Using Internet Explorer, go to <https://physicianportal.marshall.edu/rdweb>
2. A popup may show the following message *"This website wants to run the following add-on: Microsoft Remote Desktop Services Web Access 'from Microsoft Corporation'"*, Click *"Allow"*.
3. Login with username and password in the below format.
 - * If you have a MUSOM domain account, type: **musom\yourusername**
Then type your MUSOM password.
 - * If you only have a Marshall domain account, type: **marshall\yourusername**
Then type your Marshall password.
4. After login, a window at the bottom of the browser will ask *"Would you like to store your password for marshall.edu"*, click *"Yes"*. This will prevent future requests for credentials.
5. Once logged in, select the application you would like to run. Immediately, a popup box will be shown as seen below. It is recommended to select the checkbox highlighted in yellow to prevent future this popup from showing in the future.



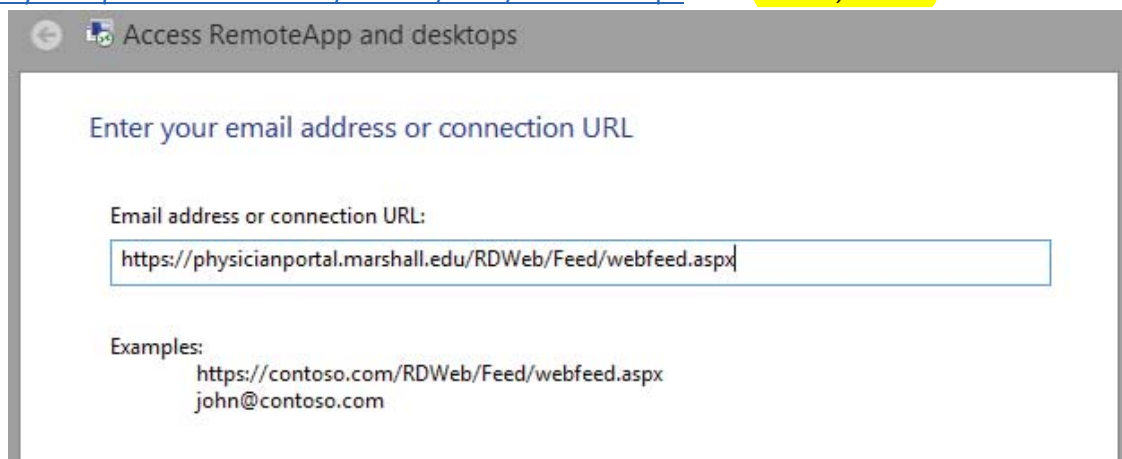
6. An authentication box should popup. Under the password box, choose *"Use Another Account"* and then enter your username\password as shown below.
 - * If you have a MUSOM domain account, type: **musom\yourusername**
Then type your MUSOM password.
 - * If you only have a Marshall domain account, type: **marshall\yourusername**
Then type your Marshall password.
7. Setup is now complete. From this point forward go to <https://physicianportal.marshall.edu/rdweb> to access the applications.

Method 2 – RemoteApp and Desktop Connections. This method makes the applications look\feel like they are installed locally on your machine in the form of having icons you launch from “Start” screen.

1. Press the “Windows Key” and type “RemoteApp”. Click the “Set up a new connection with RemoteApp...” link that shows up above the txt box. It should look similar to the below image.



2. A new window should popup as shown below. In the “Email address or connection URL:” field, type: <https://physicianportal.marshall.edu/RDWeb/Feed/webfeed.aspx> Click “Next”, “Next”



3. An authentication window should popup asking for credentials, enter them as shown in the image below making sure to select the checkbox to remember the credentials, click "OK".

* If you have a MUSOM domain account, type: **musom\yourusername**
Then type your MUSOM password.

* If you only have a Marshall domain account, type: **marshall\yourusername**
Then type your Marshall password.

4. Click "Finish". Setup is now complete. To access remoteapps, click "Start", click "All Programs", and then click "RemoteApp and Desktop Connections" then click on the application you want to launch.