

LCME Action Team
MS-19, 23, 26
February 21, 2012

Members Present: Dr. Marie Veitia (Chair), Ms. Joan Catherine Viksjo, Ms. Prudy Barker, Dr. Tracy LeGrow, Kathleen Richardson (MS-III), Josh Hess (MS-III)

Members Absent: None

Reviewed current draft of the LCME Action Plan. Discussed outcome measures for each standard and format of each section in order to maximize consistency.

MS-19-Career Counseling

Discussed ways to present accomplishments to date. It was decided that these should be mentioned in the narrative and then expanded upon in the appendices. The committee was happy with the plan for this standard.

MS-23 Debt Counseling

Discussed use of 2016 as the end date for this plan which will be consistent with the other standards. Decided that the syllabi for each financial literacy session should be added as an appendix. Discussed inclusion of individual counseling sessions as part of available services as this relates to individual indebtedness. Prudy will continue to work on updating the financial aid website as new services and resources are added. The committee was happy with the plan for this standard.

MS-26 Personal Counseling and Wellness

Reviewed the "Student Services Annual Survey" questions. Clarified a few items so that students would know what they were rating. This included items related to service provision and participation in school sponsored events. Deleted several items that were taken from the GQ and were not considered relevant for these standards. The committee was happy with the plan for this standard.

No future meetings were scheduled. Dr. Veitia will finalize the draft of this plan and submit it. If further meetings are required, she will set them up. Dr. Veitia thanked all committee members for their hard work, the student members in particular.

Next Meeting: Dr. Veitia will coordinate additional meetings as needed.