

Clinical Research Directors' Meeting Minutes
 GME Conference Room
 March 14, 2013 @ 5:00 p.m.

Attendees: Todd Gress, Yoram Elitsur, Robert Touchon, Anthony Alberico, Abid Yaqub, Ryan Stone, Franklin Shuler, Tracy LeGrow, Michael Krasnow, Mary Beth Cordle, Robin Ashford

Agenda	Discussion	Action [Person responsible]
Approval of minutes from December meeting	Meeting opened 5 p.m. Minutes from 12/11/12 reviewed	Minutes approved
IRB issues Bruce Day (IRB) Trula Stanley (IRB) Dr. Shuler	Dr. Shuler and research directors raised issues regarding difficulty with IRB IRB form process noted to be difficult Mr. Day and Ms. Stanley reviewed with group the IRB process; offered assistance with all issues related to IRB for our investigators, including students and residents	IRB electronic forms are work in progress, but they are working to improve the process. Mr. Day will keep group informed of progress[Bruce Day] IRB offered to help investigators at any step in process of IRB application, review, etc. [Trula Stanley]
Statistical Support for SOM	Dr. Gress identified 4 individuals in the Department of Psychology (2) and School of Pharmacy (2) with expertise in statistical analysis willing to help the SOM and collaborate	A statistical support group will be formed to offer statistical support to the SOM. This will include a range of support from simple straightforward analyses to collaboration and study development. The group will operate out of the MCRC [Gress]
Faculty Research in Progress	Group reminded of upcoming RIP Format of RIP reviewed	RIP will be administrated by the MCRC [Gress]
LCME	Faculty scholarly activity tracking reviewed with the group	RDs to encourage faculty to keep scholarly activity updated
Adjourn	Meeting closed at 6 p.m.	