

JCESOM LCME Steering Committee Meeting Minutes

12/03/12

Present: Aaron McGuffin, M.D., Amy Smith, BSN, Brian Dzwonek, Ed.D., Paul Ferguson, M.D., Marie Veitia, Ph.D., Joseph Shapiro, M.D., Darshana Shah, Ph.D., Richard Niles, Ph.D., Bobby Miller, M.D., Karen Bledsoe, MS, Mike McCarthy, MA

Meeting was called to order at 12:08pm

AGENDA ITEM	DISCUSSION
LCME Secretariat Consult Visit	Dr. McGuffin provided a summary of the LCME Consultation meetings. <ul style="list-style-type: none"> ➤ Note: Add Dr. Kopp to the introductory meeting of the site visit
Faculty Meetings	Next mandatory faculty meeting is scheduled for November 29 in coordination with the LCME secretariats.
Review of Citations IS-16, ED-21 (Diversity) Report by: Shelvy Campbell, Ph.D., Chair	The following were recommended and discussed: <ul style="list-style-type: none"> ➤ Dr. Shah recommends that the two citations be reported separately ➤ Dr. Campbell be included in all faculty search opportunities
Review of Citations ED-5A (Lifelong Learning in the Curriculum) ED-33 (Horizontal & Vertical Integration of Curriculum) Reports by: Paul Ferguson, MD, Chair Carl Gruetter, PhD, Chair Bobby Miller, MD, Interim Chair	Dr. McGuffin reported that the Curriculum Committee will continue to move forward on the integration of the curriculum.

<p>Review of Citations MS-19, MS-23, MS-26 (Career Counseling, Personal Wellness, Debt Counseling)</p> <p>Report by: Marie Veitia, PhD, Chair</p>	<p>Dr. Marie Veitia reported:</p> <ul style="list-style-type: none"> ➤ SASS to be deployed in January, 2013, tool currently has 37 items, Dr. Veitia will email survey to faculty. ➤ Weekly meetings will occur with the students to update on LCME accreditation.
<p>Review of Citation MS-24 (Debt & Scholarship Support)</p> <p>Report by: Matt Straub, MPA, Chair Linda Holmes, Chair</p>	<p>No Report</p>
<p>Review of Citation FA-5 Faculty Scholarly</p> <p>Report by: Richard Niles, PhD</p>	<p>Website needs to be updated with current meeting minutes.</p>
<p>Other Business:</p>	<p>Next meeting is scheduled for 1/8/2013. Note: meeting on 12/19/12 cancelled</p>

Meeting adjourned: 1:00pm

Respectfully Submitted
Amy Smith, RN, BSN
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